



## Coding and Gaming Specialist

**To apply, please complete the application form [here!](#)**

At the UKLC and Wycombe Abbey Summer Programme, we offer immersive residential English language and activity courses for international students aged 11–17.

Our mission is clear: to **Educate, Inspire, and Enrich** young learners through world-class tuition, engaging electives, and unforgettable cultural experiences.

We are passionate about creating life-changing opportunities where students develop confidence, leadership, and lifelong friendships in a supportive and vibrant boarding school environment.

As a Coding and Game Design Specialist, you are responsible for planning and delivering engaging lessons that meet the needs of international students. You will design a captivating programme to introduce students to coding and to help them develop their own games.

Please note that the specialist position can be combined with the EFL or Activity Leader role.

If you are interested in working as Electives Specialist and an EFL Teacher or Activity Leader, please email [recruitment@uklc.org](mailto:recruitment@uklc.org) for more information.

### Job Description

**Contract Type:** Fixed Term

**Reporting to:** Course Director

**Opportunity for Progression:** Course Director

### Pre-Summer Preparation



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- Attend an online pre-summer training session and in-person inductions.
- Attend the team induction and assist with centre setup.

## **Summer Delivery**

- Meet and greet students at the centre as required.
- Design and deliver an engaging coding & game design programme ensuring that the students are involved and enthusiastic.
- Emphasise oral communication and active learning to engage students in and out of the classroom.
- Create a positive learning environment and take all necessary measures to ensure students get the most out of the lessons and enjoy themselves.
- Maintain discipline and ensure that students understand what they have to do.
- Be punctual for all lessons, activities and excursions.
- Be observed by the Course Director/Senior Academic Leadership and by other interested parties (notified in advance).
- Maintain the good name and reputation of UKLC and Wycombe Abbey at all times.

## **Feedback, Communication and Administration**

- Participate in daily team meetings and provide regular feedback to the Course Director and Centre Manager.
- Act as a point of contact for students, addressing any questions or concerns about the programme.
- Work with the team to maintain team and student discipline.
- Complete all class registers, work records, reports, and certificates accurately.
- Submit end-of-contract feedback to support programme improvement.
- Complete an end-of-contract feedback report to support future programme improvements.

## **Safeguarding Responsibilities**



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- UKLC and Wycombe Abbey School are committed to implementing our Safeguarding policies and procedures. Click [here](#) to read our Safeguarding policy.
- All successful candidates will need to complete Prevent and Safeguarding e-learning.
- Read and adhere to the Operating and Safeguarding Handbook and information on AirManual.
- Maintain good standards of Health and Safety at all times.
- Maintain the good name and reputation of UKLC and Wycombe Abbey School at all times.
- Safeguard the welfare and protection of the students in accordance with our Safeguarding Policy.
- Act as a positive role model, promoting UKLC's values at all times.
- Maintain an entirely professional manner at all times.
- Follow the dress code in the Culture Book at all times.

## Working Hours

- As a coding and gaming specialist, you will deliver eight sessions per 2-week turn for a total of 16 hours per fortnight.
- Teaching may take place at weekends.
- UKLC have a comprehensive and highly commended British Council accredited syllabus which our teaching team use. Therefore, paid planning is not included in your working hours.

## Session Breakdown

- 2:00pm – 4:15pm (including one 15-minute unpaid breaks)



## **Salary and Benefits**

- Full-board accommodation is provided for residential team members. We do not deduct any money from your salary for board and lodgings. You will be fully catered for during your time with us.
- Hourly salary (including holiday pay) is £20.17.
- All salaries are paid monthly in arrears (on the last day of the month).
- Holiday pay is added to your final pay packet.

This job description is an outline of your main responsibilities. Within the context of your contract of employment, the company may, within reason, request you undertake other tasks and duties as needs dictate.



## Person Specification

	<b>Essential</b>	<b>Desirable</b>
<b>Experience</b>	<ul style="list-style-type: none"><li>• Experience in designing and delivering coding workshops and courses.</li></ul>	<ul style="list-style-type: none"><li>• Previous experience of summer schools or working with young people.</li><li>• Previous experience in roles such as counsellor, mentor or youth leader.</li></ul>
<b>Qualifications</b>	<ul style="list-style-type: none"><li>• A degree in Computer Science, Game Design or a related field.</li></ul>	
<b>Skills and Knowledge</b>	<ul style="list-style-type: none"><li>• Native English speaker/ near native level of English.</li><li>• Competent with Python, Roblox Game Design, Lego robotics, Coding with Lego and Retro Game Design.</li><li>• Knowledge &amp; experience in their chosen elective subject.</li></ul>	<ul style="list-style-type: none"><li>• Knowledge of the local area.</li><li>• Creative ideas.</li></ul>
<b>Personal Qualities</b>	<ul style="list-style-type: none"><li>• Energy and enthusiasm.</li><li>• A desire to work with young people from different cultures.</li><li>• Adaptability and flexibility.</li><li>• Good communication and interpersonal skills.</li><li>• Enjoy working as part of a team.</li></ul>	<ul style="list-style-type: none"><li>• Willingness to learn and adopt new teaching methods.</li></ul>
<b>Legal Requirements</b>	<ul style="list-style-type: none"><li>• Full right to work in the UK.</li></ul>	



**Safer  
Recruitment  
Checks**

- Minimum of 2 reference checks.
- Enhanced DBS Check.
- Overseas Police Check (if applicable).
- Review of the applicant's online footprint and publicly accessible social media profiles, in line with statutory guidance for safer recruitment.
- We will seek to run Prohibited List Checks (if applicable).



## Sample Week

On the sample programme below, as coding and gaming specialist, you would work on the sessions named Elective.

Week 1		Monday	Tuesday	Wednesday	Thursday	Friday	Saturday	Sunday	Monday
	08:00 - 9:00	<b>Arrival</b>  Registration between 14:00 and 17:00 with hourly site tour.  Light activities during the afternoon.  Evening of unpacking and getting to know each other.	Breakfast	Breakfast	Breakfast	Breakfast	Breakfast	Breakfast	Breakfast
	09:00 - 10:00		Lesson	Lesson	Oxford Tour with colleges and museums	Lesson	Lesson	London: London Eye, Walking tour and the British Museum	Lesson
	10:00 - 10:15		Tea Break	Tea Break		Tea Break	Tea Break		
	10:15 - 11:15		Lesson	Lesson		Lesson	Lesson		
	11:15 - 11:30		Break	Break		Break	Break		
	11:30 - 12:30		Lesson	Lesson		Lesson	Lesson		
	12:30 - 13:30		Lunch	Lunch		Lunch	Lunch		
	14:00 - 15:00		Elective	Elective		Elective	Elective		
	15:00 - 15:15		Tea Break	Tea Break		Tea Break	Tea Break		
	15:15 - 16:15		Elective	Elective		Elective	Elective		
	16:15 - 16:45		Break	Break		Break	Break		
	16:45 - 18:00		Sports & Activities	Sports & Activities		Sports & Activities	Sports & Activities		
18:00 - 18:30	Free Time		Free Time	Free Time		Free Time			
18:30 - 19:30	Dinner	Dinner	Dinner	Dinner					
19:30 - 21:00	Speed Meeting	Cinema Visit	Paparazzi	Oscars Night	British Sports	Puzzles & Challenges	Karaoke		
21:00 - 22:00	House Time	House Time	House Time	House Time	House Time	House Time	House Time		
								Half day excursion to Windsor with Windsor Castle	

  

Week 2		Tuesday	Wednesday	Thursday	Friday	Saturday	Sunday	Monday
	08:00 - 9:00	Breakfast	Breakfast	Breakfast	Breakfast	Cambridge tour with King's College	Breakfast	<b>Departure</b>  Between 9am and 12pm. See you in 2027!
	09:00 - 10:00	Lesson	Lesson	Extra Rest	Lesson		Lesson	
	10:00 - 10:15	Tea Break	Tea Break	Tea Break	Tea Break		Tea Break	
	10:15 - 11:15	Lesson	Lesson	Lesson	Lesson		Lesson	
	11:15 - 11:30	Break	Tea Break	Break	Break		Break	
	11:30 - 12:30	Lesson	Lesson	Lesson	Lesson		Lesson	
	12:30 - 13:30	Lunch	National Gallery, Dinner out and West End theatre show	Lunch	Lunch		Lunch	
	14:00 - 15:00	Elective		Lesson 13:45 -	Elective		Elective	
	15:00 - 15:15	Tea Break		Tea Break 30	Tea Break		Tea Break	
	15:15 - 16:15	Elective		Elective	Elective		Elective	
	16:15 - 16:45	Break		Break	Break		Break	
	16:45 - 18:00	Sports & Activities		Elective	Sports & Activities		Sports & Activities	
18:00 - 18:30	Free Time	Free Time		Free Time	Free Time			
18:30 - 19:30	Dinner	Dinner		Dinner	Dinner			
19:30 - 21:00	Red vs Blue	Bowling		Around The World	Quiz Night	Talent Show		
21:00 - 22:00	House Time	House Time		House Time	House Time	House Time		



## Available Dates

- You will also need to attend induction which will take place on the first day of your contract. Specific dates and times will be set closer to the time.
- Wycombe Abbey Summer School is running from 6<sup>th</sup> July – 17<sup>th</sup> August 2026 at Wycombe Abbey School in High Wycombe.

## Join Us! Ready to inspire? [Click here to apply!](#)

- Play a pivotal role in creating meaningful experiences for young learners.
- Inspire students and enrich lives.
- Help deliver a summer students will never forget.
- Upon liaison with the centre's team, you can access a wide range of onsite facilities including the gym, golf simulator, pool, athletics track, tennis courts and stunning grounds.
- Accommodation includes your own en-suite bedroom along with access to a kitchen, common room, and free laundry facilities.

Still need more information? Click [here](#) to hear to find out more about the programme.



WYCOMBE ABBEY  
**SUMMER  
PROGRAMME**