



## Football Specialist

**To apply, please complete the application form [here!](#)**

At UKLC, we provide residential and homestay English language and activity programmes for international students aged 11-17 years. Our aims are simple: to Educate, Inspire and Enrich future generations. We are passionate about providing life-changing experiences for young international learners.

As a Football Specialist, you will be responsible for delivering a safe, inclusive, and dynamic football programme. Working closely with the Excursion and Activity Manager and Activity Coordinator, you'll create an environment where students feel motivated, supported, and excited to participate.

### Job Description

**Contract Type:** Fixed Term

**Reporting to:** Excursion and Activity Manager and Activity Coordinator.

**Opportunity for Progression:** Activity Coordinator or Excursion and Activity Manager.

#### Pre-Summer Preparation

- ✓ Attend the pre-summer online training.
- ✓ Attend the company and activity team inductions.

#### Summer Delivery

- ✓ Deliver an engaging football programme ensuring that the students are involved and enthusiastic.
- ✓ Prepare and deliver the football programme with the support of the Excursion and Activity Manager and Activity Coordinator.
- ✓ Maintain and be responsible for all activity equipment, materials and registers.
- ✓ Ensure that all equipment and materials are in place for the start of an activity and returned at the end.
- ✓ Maintain the good name and reputation of UKLC at all times.
- ✓ Participate in team meetings.

#### Feedback, Communication and Administration

- ✓ Feedback regularly to the Activity Coordinator and Excursion and Activity Manager.
- ✓ Read, understand and sign off to all risk assessments for the football programme.
- ✓ Deal quickly and effectively with student and group leader queries regarding the football programme.



- ✓ Regularly help to update information regarding the football programme on the noticeboard.
- ✓ Maintain accident and damage records.
- ✓ Complete exit feedback at the end of your contract.

### **Safeguarding and Professionalism**

- ✓ UKLC is committed to implementing our Safeguarding policies and procedures. Click [here](#) to read our Safeguarding policy. All successful candidates will need to complete Prevent and Safeguarding e-learning.
- ✓ Read and adhere to the Operating and Safeguarding Handbook, Activity Handbook and maintain good standards of Health and Safety at all times.
- ✓ Safeguard the welfare and protection of the students in accordance with our Safeguarding Policy.
- ✓ Dress appropriately at all times.
- ✓ Work with the team and group leaders to maintain team and student discipline.
- ✓ Maintain an entirely professional manner at all times and in all dealings with students.
- ✓ Ensure the safety and welfare of students at all times.

### **Working Hours**

In a non-zig-zag centre, you will deliver three sessions of football a week. Each session will run from 2pm – 5.30pm and will include two 15-minute unpaid breaks.

In a zig-zag centre, you will deliver six sessions of football a week. The sessions will run from 9am – 12.30pm and then from 2pm – 5.30pm. Each session will include two 15-minute unpaid breaks.

### **Salary and Benefits**

- ✓ All salaries are paid monthly in arrears.
- ✓ Holiday pay added to final pay packet.
- ✓ Hourly salary of £18.
- ✓ This is a non-residential position.



## Person Specification

- ✓ Essential
- Desirable

### Experience

- ✓ Experience of coaching and working with young people.
- ✓ Experience coaching football.
- Experience of working in a summer school.

### Qualifications

- ✓ UEFA C licence or equivalent.
- ✓ First Aid qualification.

### Skills and Knowledge

- ✓ Committed to ensuring the safety of students.
- ✓ Knowledge of different coaching techniques (see sample programme breakdown below).

### Personal Qualities

- ✓ Adaptability and flexibility.
- ✓ Boundless energy and enthusiasm.
- ✓ Excellent communication and motivational skills.
- ✓ Willingness to learn and adopt new teaching methods.

### Legal Requirements

- ✓ Full right to work in the UK.

### Safer Recruitment Checks

- ✓ Minimum of 2 reference checks.
- ✓ Enhanced DBS Check.
- ✓ Overseas Police Check (if applicable).



## Programme Specifics

The programme is built on the basis of giving students with a passion for football an experience to enhance their football skills and knowledge. Players are coached, mentored and encouraged to place equal importance on their studies as they are on their work on the training ground.

The aim of the programme is:

- ✓ To ensure that each student player dedicates the same commitment, perseverance and personal discipline to academic achievement as they do to football success.
- ✓ To instil in all players the importance of always demonstrating a professional, sporting and respectful attitude towards coaches, teachers and their peers.
- ✓ To develop and nurture each player's ability to achieve their full potential, both as an individual player and as a member of a team, whatever that level that may be.
- ✓ To encourage young players to develop a winning attitude whilst also showing them how to lose with good grace and take positives from not always succeeding.
- ✓ To familiarise student players with the particular culture of English football, both on and off the pitch.

## Available Centres

You will also need to attend in-person company and role specific induction prior to starting your contract. Specific dates and times will be set closer to the time. Induction is paid at a fixed rate and will start a few days before the official centre opening dates.



Dean Close School, Cheltenham (2<sup>nd</sup> July – 13<sup>th</sup> August 2025)

- Zig-Zag Programme
- Week 1: Thursday, Saturday and Monday
- Week 2: Wednesday, Friday and Monday



Bootham School, York (7<sup>th</sup> July – 4<sup>th</sup> August 2025)

- Non-Zig-Zag Programme
- Tuesday, Thursday and Saturday

This job description is an outline of your main responsibilities. Within the context of your contract of employment, the company may, within reason, request you undertake other tasks and duties as needs dictate.