



UKLC

London, Queen Mary University
Centre Handbook

2023

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Thank you very much for your interest in our Queen Mary University Centre. We hope you find everything you need in the following pages but if you have any questions or specific requests then please get in touch with us at Head Office on +44 (0)1244 577995.

We look forward to a successful summer 2023 at Queen Mary University, London!

Summary



Amazing city centre location



College or University



Ensuite accommodation



Intensive English



Short Transfers

The Centre

London is truly one of the world's great cities. Every year it welcomes thousands of international students who want to visit Europe's most popular attractions.

Queen Mary University of London is one of the UK's leading research-focused higher education institutions and a member of the elite "Russell Group" of British universities. It is the perfect base from which juniors can explore the capital. A closed campus in Zone 2, Mile End is just 7 minutes from Bank Station in central London. The accommodation is single en-suite and all catering and classrooms are on-site.

In this centre, we accept students travelling in groups from 11- 17 years old.



Location

Queen Mary University of London
Mile End Road
London E1 4NS
+44 (0) 20 7882 5555

Queen Mary University, Mile End Campus is situated in zone 2, just a 5 minutes' walk to Mile End Tube Station.

Airport Transfers:

London Gatwick: 1 hour 15 minutes
London Heathrow: 1 hour 15 minutes
London Stansted: 45 minutes
London City: 20 minutes



Mile End Campus

Educational/Research		Residential		Facilities		Information	
ArtsOne	37	Albert Stern Cottages	3	Advice and Counselling Service	27	Visitors who require further information or assistance should please go to the main reception in the Queens' Building.	
ArtsTwo	35	Albert Stern House	1	Bookshop	22		
Arts Research Centre	39	Beaumont Court	53	Canalside	63	 The smoking of cigarettes or tobacco products are only permitted at designated smoking areas / shelters indicated on this map.	
Bancroft Building	31	Chapman House	43	Carers Centre	19		
Bancroft Road Teaching Rooms	10	Chesney House	45	Building closed for major refurbishment		 Electronic cigarettes permitted on outside spaces only .	
Peter Landin Building (Computer Science)	6	Creed Court	57				
Engineering Building	15	France House	55	These premises are alarmed and monitored by CCTV; please call Security on +44 (0)20 7882 5000 for more information.		Key	
G.E. Fogg Building	13	Feilden House	46				
G.O. Jones Building	25	Hatton House	40	Library/bookshop		 Fitness centre	
Geography	26	Ifor Evans Place	2				
Graduate Centre	18	Lindop House	21	Refreshment: Bar/Eatery/Coffee place		 Staff car park	
Informatics Teaching Laboratories	5	Lodge House	50				
Joseph Priestley Building	41	Lynden House	59	Bicycle parking		 Bicycle lockers	
Library	32	Maurice Court	58				
Law	36	Maynard House	44	Security		 Cash machine	
Lock-keeper's Cottage	42	Pooley House	60				
Mathematical Sciences	4	Selincourt House	51	St Benet's Chaplaincy		 Water fountain	
Occupational Health and Safety Directorate	12	Scape Canalside (Residents only)	66				
People's Palace/Great Hall	16	Varey House	49	Student Enquiry Centre		 Smoking area / shelter	
Queens' Building	19						
Scape Building	64			Students' Union Hub		Refreshment: Bar/Eatery/Coffee place	
Scape Canalside Teaching Rooms	65						
Temporary Building	61			Union Shop		Staff car park	
				Village Shop		Bicycle parking	
				Westfield Nursery		Bicycle lockers	
				Clock Tower		Cash machine	
				CopyShop		Water fountain	
				The Curve		Smoking area / shelter	
				Disability and Dyslexia Service		Library/bookshop	
				Drapers' Bar and Kitchen		Fitness centre	
				Ground Café		Refreshment: Bar/Eatery/Coffee place	
				The Nest		Staff car park	
				Housing Hub		Bicycle parking	
				IT Services		Bicycle lockers	
				Mucci's		Cash machine	
				Occupational Health Service/ Student Health Service		Water fountain	
				Octagon		Smoking area / shelter	
				Portering and Postal Services		Library/bookshop	
				Qmotion Sport & Fitness Centre		Fitness centre	
				Sports Hall		Refreshment: Bar/Eatery/Coffee place	
				Santander Bank		Staff car park	
				Security		Bicycle parking	
				St Benet's Chaplaincy		Bicycle lockers	
				Student Enquiry Centre		Cash machine	
				Students' Union Hub		Water fountain	
				Union Shop		Smoking area / shelter	
				Village Shop		Library/bookshop	
				Westfield Nursery		Fitness centre	

Local Amenities

Post Office

Address: 13 Burdett Rd, Mile End, London E3 4TU (0.3 miles / 5 minutes' walk)

Supermarket

Sainsbury's Local

Address: 430 Mile End Rd, London E1 4PE (400 ft / 1-minute walk)

ATM

Sainsbury's Bank

Address: 430 Mile End Rd, London E1 4PE (400 ft / 1-minute walk)

Chemist

Medichem Pharmacy

Address: 100 White Horse Lane, Stepney, London, E1 4LR (0.2 miles / 5-minute walk)

Hospital

Mile End Hospital

Address: Bancroft Rd, Bethnal Green, London E1 4DG (0.2 miles / 3 minutes' walk)

Telephone: 020 7377 7000

N.B. - If a student is ill and requires a doctor, a group leader and a UKLC staff member will take the student to the Kings College Hospital. The student will be required to fill out a temporary patient form and will be seen on the same day.

Dentist

Mile End Dental Practice

Address: 227 Mile End Rd, Stepney, London E1 4AA

Telephone: 020 7790 6066

Bus Stops

Turn out of the college and they are approximately 25 metres away. There are frequent buses that run to the City of London.

Train Stations

Mile End Tube Station

Address: Mile End Rd, Mile End, London E3 4DH

Mile End Tube Station is on the Central, District and Hammersmith & City line.

Walking distance to Mile End Tube Station: 0.3 miles (5 minutes' walk)

Taxi Companies

Addison Lee: 020 7407 9000

Coffee Shops

Grand Café – On the University Campus

Starbucks - Serves a variety of light bites and main meals with relaxed surroundings.

Address: 389 Mile End Rd, Mile End, London E3 4QS

Walking distance from : 0.3 miles (5 minutes' walk)

Restaurants

Verdi's

Pop into Verdi's for high end Italian at this modern neighbourhood restaurant that's become a bit of a local gem. Fresh Italian pastas are the knockout here with the pizzas not far behind. The menu changes regularly, but keeps everything affordable. Great for a mid-week low key meal.

237 Mile End Rd, Stepney, London E1 4AA.

Walking distance from Queen Mary University: 0.2 miles (2 minutes' walk)

Palmer's

Palmer's is a bit of an institution. This family-run restaurant focuses on British cuisine with most of the ingredients from Billingsgate and Spitalfields markets to keep things proper East End. There's no jellied eels in sight though, more asparagus and Stilton quiche or decent juicy steaks, all served in a really welcoming atmosphere.

238 Roman Rd, Bethnal Green, London E2 0RY

Walking distance from Queen Mary University: 0.6 miles (12 minutes' walk)

Accommodation

The University has residence with single ensuite rooms. Each corridor has a kitchen on every floor that can be accessed.

Room Allocation

We divide the students up according to their age, sex and group where possible. We take into consideration any specific requests, e.g. friends who want to share. Group leaders will stay in the same house as their students. Room allocation is normally done on arrival. If you would like any further information on this, please contact us.

Housekeeping

Rooms will be cleaned once a week, including bathroom and kitchen facilities. Rooms to be checked every other day including emptying bins and bathroom check. There be one linen/ bedding change once per week and one towel change per week. Towels will be included. Student laundry will be done by Group Leaders via card operated washing machines and tumble dryers located in Frances House.

Key Loss

All students and group leaders will receive their own key card and key for the duration of their stay. If any key is lost or not returned before departure, there will be a £20 fee for a replacement.

Deposits

We will ask each student for a deposit of €25/£25 on arrival. We will check their rooms before they arrive and before they leave, returning the money if everything is in order. If there is damage to the houses and nobody admits fault, we will ask everyone in the house to share the cost.



Meals

When the students are on campus, they will eat their meals in the dining hall on site. When they are out on full day excursions, they will be provided with packed lunches.

Cooked breakfast is supplied once a week.

Meal times

Breakfast: 08:00 – 09:00

Lunch: 12:45 – 13:45

(Lunch on Thursdays will be a BBQ cooked on campus)

Dinner: 18:45 - 20:00

If we are aware in advance, we can advise the catering staff of any dietary requirements or allergies and the canteen staff can cater to these.

*Meal times are subject to change

Queen Mary's University - Sample Menu

	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday	Sunday
Breakfast	Croissants Toast, Cereal, Yoghurt Butter and Jams	Croissants Toast, Cereal, Yoghurt Butter and Jams	Croissants Toast, Cereal, Yoghurt Butter and Jams	Croissants Toast, Cereal, Yoghurt Butter and Jams	Croissants Toast, Cereal, Yoghurt Butter and Jams	Croissants Toast, Cereal, Yoghurt Butter and Jams	Croissants Toast, Cereal, Yoghurt Butter and Jams Full English Breakfast
Lunch *(V) Vegetarian option available	Beef Lasagne Vegetable Lasagne (v) New Potatoes A Selection of Fresh Vegetables Jacket Potatoes with a variety of Fillings Salad Selection Fresh Fruit Soup of the Day Bread Roll with Olive Oil & Butter Pasta & Sauce of the Day Grilled Cajun Chicken Baguette Hummus & Roasted Vegetable Baguette (v)	Coq au Vin Risotto with Charred Leeks (v) Rice A Selection of Fresh Vegetables Jacket Potatoes with a variety of Fillings Salad Selection Fresh Fruit Soup of the Day Bread Roll with Olive Oil & Butter Pasta & Sauce of the Day Chicken or Ham & Margarita or Mediterranean Veg Pizza (v)	Steak & Guinness Sausages Quorn Sausages (v) Mash Potatoes & Gravy A Selection of Fresh Vegetables Jacket Potatoes with a variety of Fillings Salad Selection Fresh Fruit Soup of the Day Bread Roll with Olive Oil & Butter Pasta & Sauce of the Day Tuna & Sweetcorn Baguette Feta Cheese Baguette (v)	Beef Stir Fry Vegetable Chow Mein (v) Noodles A Selection of Fresh Vegetables Jacket Potatoes with a variety of Fillings Salad Selection Fresh Fruit Soup of the Day Bread Roll with Olive Oil & Butter Pasta & Sauce of the Day BBQ Chicken or Meatball Panini Brie & Cranberry or Roasted Vegetable Panini (v)	Battered or Grilled Haddock with Fennel Mushroom Carbonara (v) A Selection of Fresh Vegetables Jacket Potatoes with a variety of Fillings Salad Selection Fresh Fruit Soup of the Day Bread Roll with Olive Oil & Butter Pasta & Sauce of the Day Southern Fried Chicken Pieces & fries Pepper & Bean Burritos (v)	Sweet and Sour Chicken Chilli & Pepper Frittata (v) A Selection of Fresh Vegetables Jacket Potatoes with a variety of Fillings Salad Selection Fresh Fruit Soup of the Day Bread Roll with Olive Oil & Butter Pasta & Sauce of the Day BLT Baguette or Beef Baguette Spiced Falafel and Spinach Wrap (v)	Cheddar Roast (v) Roast Potatoes A Selection of Fresh Vegetables Jacket Potatoes with a variety of Fillings Salad Selection Fresh Fruit Soup of the Day Bread Roll with Olive Oil & Butter Pasta & Sauce of the Day Tuna or Cheese & Bacon Panini Cheese & Tomato or Soft Cheese & Pepper Panini (v)
Dinner *(V) Vegetarian option available	Chilli Baked Bassa Polenta & Lentil Cakes (v) Quarter Pounder Beefburger Spicy Bean Burger (v) Fries, Lemon Cous Cous A Selection of Fresh Vegetables Salad Selection Soup of the Day Bread Roll with Olive Oil & Butter Pasta & Sauce of the Day	Beef & Mushroom Pie Butternut Squash Pie (v) Chicken Nuggets Vegetable Spring Rolls (v) Mash Potato, Rice A Selection of Fresh Vegetables Salad Selection Soup of the Day Bread Roll with Olive Oil & Butter Pasta & Sauce of the Day	Chicken Tagine Bean and Squash Tagine (v) Fish Goujons Vegetable Nuggets (v) Fries, Cous Cous A Selection of Fresh Vegetables Salad Selection Soup of the Day Bread Roll with Olive Oil & Butter Pasta & Sauce of the Day	Roast Chicken Tortellini Ricotta (v) Hot Dogs Vegetarian Hot Dogs (v) Roast Potatoes, Tomato Pasta A Selection of Fresh Vegetables Salad Selection Soup of the Day Bread Roll with Olive Oil & Butter Pasta & Sauce of the Day	Chilli Con Carne Vegetarian Sausage Jambalaya (v) Pasties Cheese and Onion Pasties (v) Fries, Rice A Selection of Fresh Vegetables Salad Selection Soup of the Day Bread Roll with Olive Oil & Butter Pasta & Sauce of the Day	Thai Fish Cakes Broccoli and Cheddar Quiche (v) Pepperoni or Cajun Chicken Pizza Margarita or Mediterranean Veg Pizza (v) Wedges, Noodles A Selection of Fresh Vegetables Salad Selection Soup of the Day Bread Roll with Olive Oil & Butter Pasta & Sauce of the Day	Chicken Tikka Chick Pea & Lentil Dahl (v) Chicken Burger Spicy Bean Burger (v) Fries, Rice A Selection of Fresh Vegetables Salad Selection Soup of the Day Bread Roll with Olive Oil & Butter Pasta & Sauce of the Day
Pudding	Pudding	Mousse	Ice Cream	Sponge & Custard	Ice Cream	Caramel Heaven	Ice Cream

Technology

Wi-fi is available in all the houses and parts of the campus and is password protected. We normally only give this password out to Group Leaders / adults due to it being a university campus and limited on firewall security. It is at the Group Leader's discretion whether they give these details to their students.

There is computer access on campus, and you will have access to this on a timetabled basis.

There are no public phones on site. The nearest is on Mile End Road, approximately 500 yards from the residence.

Security

There is extensive CCTV coverage on campus and duty security officers as well as overnight security officers including 24 hour security.

Emergency contacts: Each student will be given a wristband when they arrive, and this will have the following emergency telephone number printed on it: 00 44 1244 567695. If you need to contact the centre in the event of an emergency please call this number and follow the options for the relevant centre, this will then put you through to the person on duty.

Certain basic guidelines are common to all centres and students. Students should:

- Never walk away alone!
- Never leave the residence without permission in the evening!
- Always make sure they have understood when and where the meeting point is whilst out on excursions!
- Always wear their identification lanyard and their UKLC wristband! *

*students found not wearing their lanyard or wristband will be fined £1

Safety

- Remember that there is a 24-hour emergency telephone number on the wristband (**0044 1244 567695**) and that the number for the emergency services (Ambulance/Police/Fire) in England is **999**, or the single emergency number for the EU including the UK is **112** or you can call **101** to report a crime where you do not need an emergency response
- The police are there to help and protect and can be asked for assistance!
- Never respond to someone if you feel threatened, simply walk away!
- Always give your money to the UKLC management team to put in the safe and never to carry large amounts of cash around!
- Be careful crossing the road. Remember that in the UK we drive on the left!
- If you are ill or need a doctor, tell a member of UKLC staff immediately!
- Keep all windows closed when not in your bedrooms!

Insurance and valuables

Although all houses will be accessed via swipe cards, it is suggested that students try to avoid bringing very expensive items with them. If they are bringing valuables with them, it is essential that they have sufficient insurance to cover any loss of damage as neither the centre nor the company can be held responsible if anything goes missing. The Centre Manager will have access to a safe if it is required.

Teaching

We know how important it is for each individual student to find their own path in language learning. We use a wide range of methods to engage and stimulate our students. This is why we have created a programme based on the students' age, level and need. It is called 'You Can Learn 4', or as we like to call it: 'UKL4', and it includes:

UKL4 FUN (Ages 8-11): Highly engaging lessons that offer a wide range of tailored material and activities for our young learners. It makes games into lessons and lessons into games.

UKL4 CONNECTION (Ages 11-14): Highly dynamic lessons that include a variety of topics and media, especially designed to reflect the quick-paced, interactive world our young students are growing up in. Available in levels A1-C1.

UKL4 ACTION (Ages 14-17): Lessons especially designed to engage our older students through more abstract tasks, topics and contemporary issues. Available in levels A1-C1.

UKL4 CONNECTION and UKL4 ACTION programmes consist of three different lessons a day:

1. TBL (Task Based Learning):

During these lessons, students are encouraged to complete a task. Language is therefore acquired through the task as it emerges naturally as the result of the students' communicative needs.

2. S&S (Skills & Systems):

These lessons aim at empowering our students' linguistic awareness and capabilities by working on all language skills (reading, writing, listening, speaking) and systems (grammar, phonology, lexis, discourse) as well as using materials relevant to exam preparation (KET, PET, FCE, CAE, TOEFL, IELTS, GESE).

3. CLIL: (Content and Language Integrated Learning):

These lessons merge CLIL and British culture. Students learn about art, literature and science, or about the history and geography of the UK, while activating their linguistic knowledge.

Placement tests

We offer classes at four levels from elementary to upper intermediate. Students are given a placement test on their first day of classes to ensure they are placed at the correct level.

Once the tests have been marked, students won't be told their score unless they specifically ask for it but will be placed into a class level from A1-C1 based on these results.

If students are not happy with their level, they can speak with the Course Director who can decide if it is necessary for the student to change levels.

We always try to split groups into different classes to mix nationalities, but this does depend on their levels and the numbers of students that we have on site.

We will provide all course materials including a student journal and a pen.

Students are taught in class sizes up to 16 (20 for closed group).

Programme

All UKLC summer programmes include:

- 15 hours of English lessons
- Full board accommodation in residence
- Full programme of excursions and evening entertainment
- 1 free leader for 15 students
- Placement test on arrival and End of Course Certificate

A typical day for students

08:00 – 09:00	Breakfast
09:00 – 10:00	Lesson 1
10:00 – 10:15	Break
10:15 – 11:15	Lesson 2
11:15 – 11:30	Break
11:30 – 12:30	Lesson 3
12:30 – 13:30	Lunch
14:00 – 17:30	Afternoon Activities
18:30 – 19:30	Dinner
20:00 – 22:00	Evening Activities
22:00	Bedtime

This centre runs on a 'zig-zag', meaning the order of lessons and multi-option activities/excursions will change after a week. See example below.

Queen Mary, London Sample Programme - Summer 2023

	Morning	Afternoon	Evening
Week 1	Tuesday	English Test	Wembley Orientation Message Disco
	Wednesday	Lessons	National Gallery Paparazzi or Conversation Club
	Thursday	Lessons	Notting Hill & Portobello Quiz Night
	Friday	Lessons	The National Science Museum Mini-Olympics or Conversation Club
	Saturday	Lessons	The British Museum & Covent Garden Karaoke
	Sunday	London – Buckingham Palace, Downing Street, House of Parliament, Big Ben & Tower of London Attractions	
	Monday	Oxford and Christchurch Film Night	
Week 2	Tuesday	National Portrait Gallery & Leicester Square Lessons	Red Vs. Blue
	Wednesday	Greenwich with National Maritime Museum Lessons	Trashion Show or Conversation Club
	Thursday	Imperial War Museum Lessons	Oscars
	Friday	Knightsbridge, Hyde Park & Harrods Lessons	Around the World or Conversation Club
	Saturday	Natural History Museum Lessons	Talent Show
	Sunday	Camden Town, Market, & Regent's Canal Leaving Disco	
	Monday	Departures	

Please note: This is a sample programme and may be subject to change. It may also be necessary to operate a zig zag programme of morning / afternoon lessons.

Facilities

- Recreational and social areas
- Lecture theatres

Evening entertainment

The UK Language Courses staff plan fantastic activities to make sure the students enjoy their evenings. For example: discos, quizzes, fashion shows, blind date, sports tournaments etc. We ask Group Leaders to encourage students to participate as much as possible and to communicate any special ideas or requests from students.

Here are a few brief descriptions of just some of our activities for students to join in on:

Around the World

Consists of a number of different stations based on activities from different countries. One staff member will be placed at each activity station. They will each represent a country and have to create an activity related to that country (for example: New Zealand – The Haka). Students will be divided into groups and given a time for each station. Students will visit each station.

Oscars Night

Involves students watching a number of scenes from selected films. They will have the chance to re-enact a famous selected scene. Creating their own script, which must be in English and costumes (out of various given equipment). Scenes will be shown on a big screen for everyone to watch. Awards will be given by UKLC staff for the best reproduction.

Speed Dating

Enables students from mixed nationalities to socialise and get to know each other whilst improving their spoken English. Students will have a short period of time to have a conversation on their interests, hobbies etc. Once the given time finishes they will move to another student and begin the same process again.

Talent Show

Gives students the opportunity to perform talents such as singing, dancing and acting in front of the whole centre! Sign-up sheets will be available in the centre a few days before the event. There will be judges who will score the performances and give positive feedback to each student who performs on the evening.

We look forward to welcoming you to Queen Mary, London in summer 2023!

