



Cheltenham, Dean Close School

CENTRE HANDBOOK 2023

UK Language Courses

Accredited by the
 **BRITISH
COUNCIL**
for the teaching
of English in the UK

ALTO Association of
Language Travel
Organisations



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ENGLISH**UK**
member

**YOUNG
LEARNERS**
ENGLISH**UK**

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Thank you very much for your interest in our centre in Cheltenham, Dean Close School. We hope you find everything you need in the following pages but if you have any questions or specific requests then please get in touch with us at Head Office on 0044 1244 577995.

We look forward to a successful summer 2023 at Dean Close School.



AMAZING
CITY CENTRE
LOCATION



BOARDING
SCHOOL



SWIMMING
POOL



YOUNG
LEARNERS



EXCELLENT
SPORTS
FACILITIES



DRAMA



INTENSIVE
ENGLISH



FOOTBALL



DANCE

CENTRE DESCRIPTION

Dean Close School was founded in 1886 and has many traditional and beautiful buildings on its grounds. Situated on the edge of the town, it is easy walking distance to the centre so students can enjoy everything that Cheltenham has to offer.

It is a closed site with high security; there is CCTV on campus and the buildings have coded doors for access, the entrance gate is locked overnight.

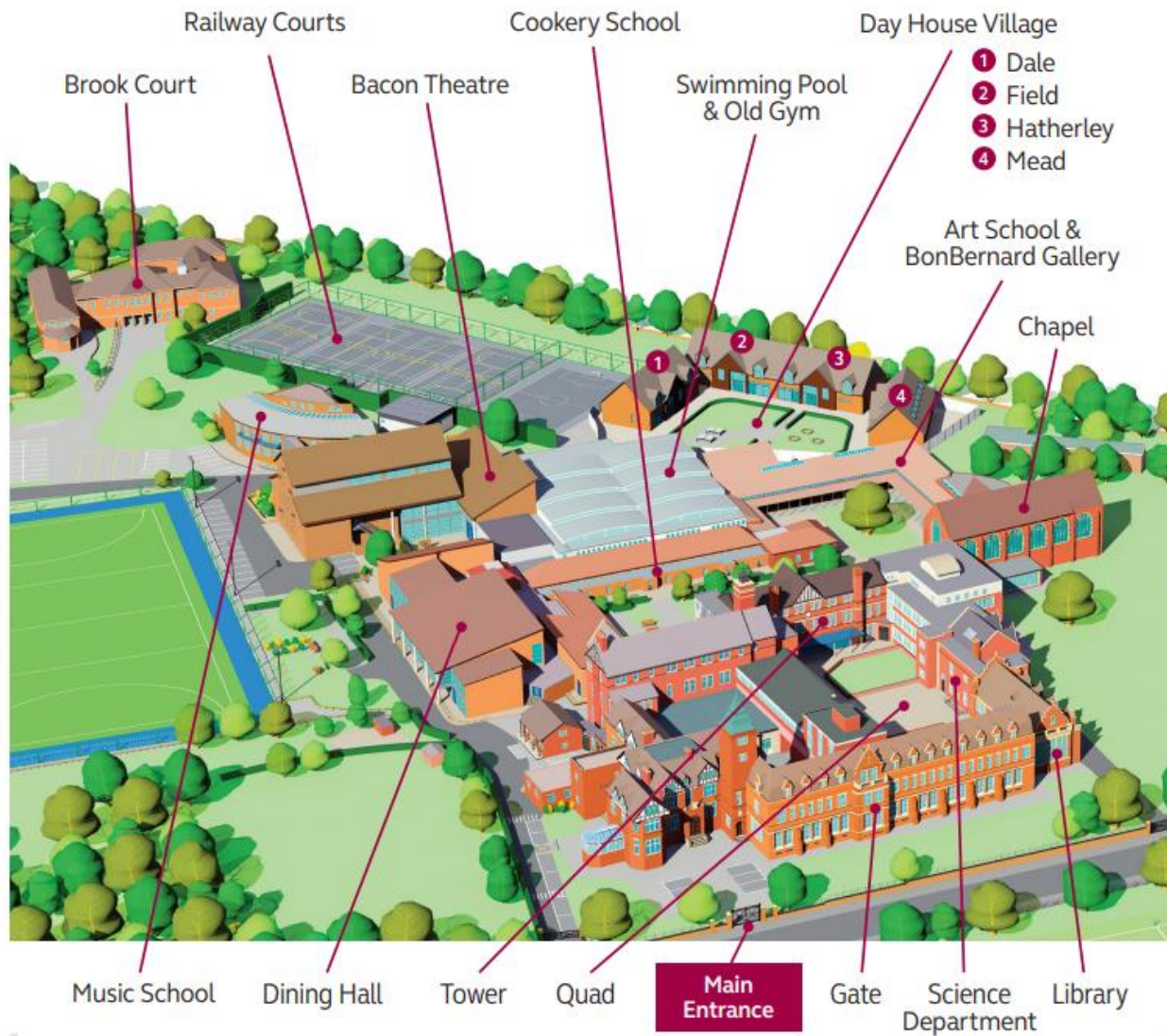
Student accommodation is divided between two boarding houses: Shelburne House and Brook Court. In each house, there is a common room and at least one kitchen that can be accessed by our groups.

We divide the students up according to their age, sex and group where possible. We take into consideration any specific requests, e.g. friends who want to share. Group leaders will stay in the same house as their students. Room allocation is normally done on arrival. If you would like any further information on this, please contact us

The school is set in 50 acres of parkland, so there are many grass areas where students can relax or take part in sports and activities.



MAP OF DEAN CLOSE SCHOOL



LOCATION

Dean Close School, Shelburne Road, Cheltenham GL51 6HE

Telephone Number - 01242 258000

Population of Cheltenham - 116,000

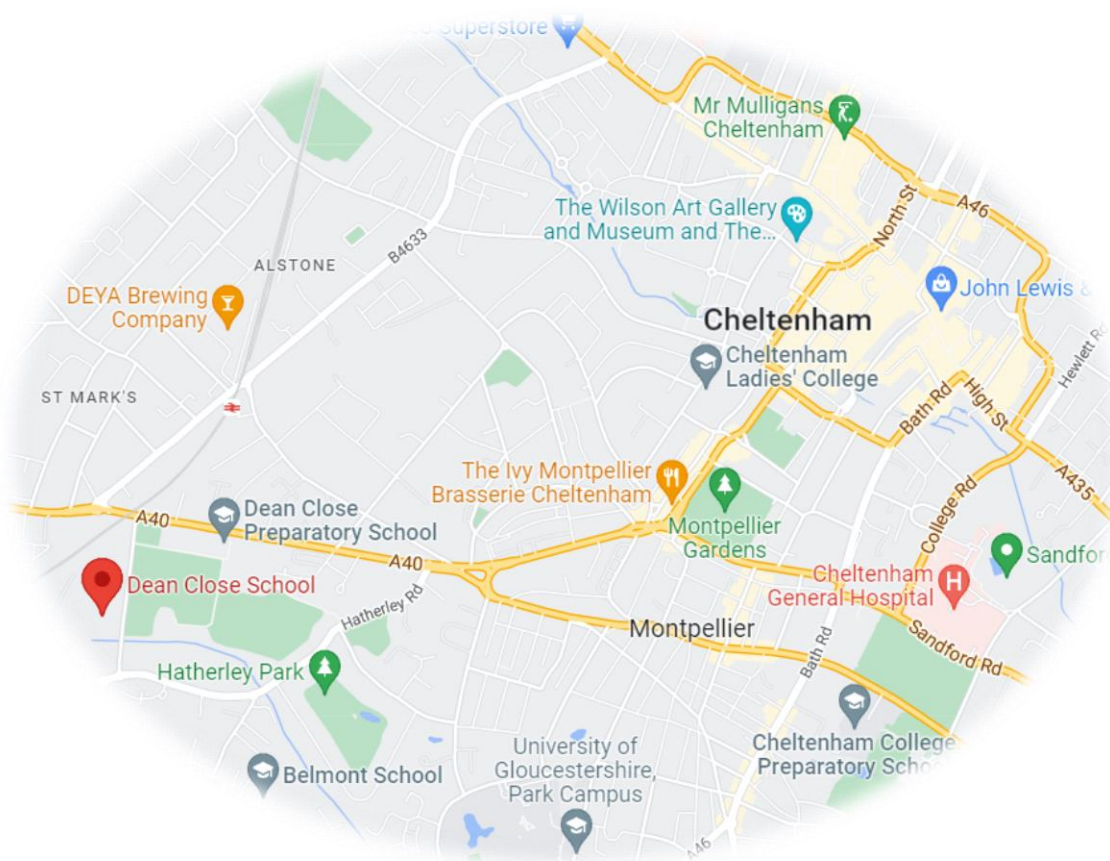
It is a short distance to the city centre from Dean Close School - approximately 1.2 miles (20 minutes' walk)

Airport transfers:

Bristol: 1 hour

Birmingham International: 1 hour 20 minutes

London Heathrow: 1 hour 50 minutes



Situated in the beautiful Cotswolds, Cheltenham is full of history and culture. It's the most complete Regency town in the UK. The Regency period lasted from 1811 to 1820 and is well known for its stunning architecture which you can see scattered all around the town. Students can enjoy the many things to do in Cheltenham, as well as exploring the local area, famous for its countryside, nature and historical sites and cities.

LOCAL AMENITIES

Post Office

Up Hatherley Post Office

Address: 238 Hatherley Rd, Cheltenham GL51 6HB (0.7 miles / 13 minutes' walk)

Supermarket

Tesco Express

Address: Tesco Express, Queen's Rd, Cheltenham GL50 2NH (0.6 miles / 13-minute walk)

ATM

Shell Garage

Address: 352-356 Gloucester Rd, Cheltenham GL51 7AY (0.3 miles / 6-minute walk)

Chemist

The Spa Pharmacy:

Address: 12 Montpellier St, Cheltenham GL50 1SW (1.2 miles / 25 minutes' walk)

Hospital

Cheltenham General Hospital

Address: Sandford Rd, Cheltenham GL53 7AN (1.6 miles / 30 minutes' walk)

Dentist

Aldwark Dental Practice

Address: 60-62 Aldwark, York, YO1 7BU (0.5 miles / 11 minutes' walk)

Bus Stop

In front of the school they are approximately 60 meters away. There are frequent buses that run to the city centre and neighbouring towns.

Train Station

Cheltenham Spa Railway Station

Address: Cheltenham GL51 8NP 0.6 miles (13 minutes' walk)

ACCOMMODATION

The school has three residential houses with single, twin, triple and multi-bedded rooms and shared shower and toilet facilities. Some of the single rooms have an adjacent bathroom which is also accessible by the bedroom next door – two students therefore share a bathroom. Each house has its own common room with TV. The houses are called Shelburne and Brook Court.

Room Allocation

We divide the students up according to their age, gender and group. We take into consideration any specific requests, e.g. friends who want to share. Group Leaders will stay in the same house as their students. Room allocation is normally done on arrival. If you would like any further information on this, please contact us.

HOUSEKEEPING

Bedding is changed once a week. All bedding is provided but students need to bring their own towels.

There are washing machine and tumble dry facilities located in the boarding houses. Students must provide their own washing powder.

Deposits

We will ask each student for a deposit of €25/£25 on arrival. We will check their rooms before they arrive and before they leave, returning the money if everything is in order. If there is damage to the houses and nobody owns up, we will ask everyone in the house to share the cost.



MEALS

When the students are on campus, they will eat their meals in the dining hall on site. When they are out on full day excursions, they will be provided with packed lunches.

There is the option of having a cooked breakfast once a week.

Mealtimes: *

Breakfast: 08:00 - 08:45

Lunch: 12:30 - 13:30

Dinner: 18:30 - 19:30

If we are aware in advance, we can advise the catering staff of any dietary requirements or allergies and the canteen staff can cater to these.

*Mealtimes are subject to change

TECHNOLOGY

Wi-fi is available campus wide and is password protected. We normally only give this password out to group leaders / adults. Being a private boarding school, the internet access is firewalled as per the boarding school regulations. However, it is at the Group Leader's discretion whether they give these details to their students. Wi-fi will be switched off between 00:00 and 07:00.

There is computer access on campus and you will have access to this on a timetabled basis.

There are no public phones on site. The nearest are in York city centre.

SECURITY

There is CCTV coverage on campus and duty security officers 06:30-23:00.

Emergency contacts: Each student will be given a wristband when they arrive and this will have the following emergency telephone number printed on it: 00 44 1244 567695. If you need to contact the centre in the event of an emergency please call this number and follow the options for the relevant centre, this will then put you through to the person on duty.

Certain basic guidelines are common to all centres and students. Students should:

?? Never walk away alone!

?? Never leave the residence without permission in the evening!

?? Always make sure they have understood when and where the meeting point is whilst out on excursions!

? Always wear their identification lanyard and their UKLC wristband! *

*students found not wearing their lanyard or wristband will be fined £1

Remember:

- ✓ That there is a 24-hour emergency telephone number on the wristband (**0044 1244 567695**) and that the number for the emergency services (Ambulance/Police/Fire) in England is **999**, or the single emergency number for the EU including the UK is **112** or you can call **101** to report a crime where you do not need an emergency response
- ✓ That the police are there to help and protect and can be asked for assistance!
- ✓ Never to respond to someone if you feel threatened, simply walk away!
- ✓ To give your money to the UKLC management team to put in the safe and never to carry large amounts of cash around!
- ? To be careful crossing the road. Remember that in the UK we drive on the left!
- ? If you are ill or need a doctor, tell a member of UKLC staff immediately!
- ? To keep all windows closed when not in your bedrooms!

Insurance and valuables: Although all houses will be accessed via key codes, it is suggested that students try to avoid bringing very expensive items with them. If they are bringing valuables with them, it is essential that they have sufficient insurance to cover any loss of damage as neither the centre nor the company can be held responsible if anything goes missing. The Centre Manager will have access to a safe if it is required.

PROGRAMME

All UKLC summer programmes include:

- 15 hours of English lessons
- Full board accommodation in residence or homestay
- Full programme of excursions, activities and evening entertainment
- Evening Conversation Clubs (optional)
- 1 Free leader for 15 students
- Placement Test on arrival and End of Course Certificate

These are summaries of UKLC programmes for Summer 2022 at Bootham School:

English Plus Multi-Activity

The “typical” summer programme consisting of a wide variety of activities and sports. Sessions are structured and are coached by specialist staff. Sessions can include tennis, basketball, volleyball, swimming, photography workshops, dance, football, and drama etc. Students are moved through two or three activities on rotation in each session.

English Plus Dance*

For students with a passion for dance. Sessions take place with a specialist dance teacher and the programme works towards an end-of-course performance to the whole school. Sessions begin with a warm up before learning new steps and techniques needed to put together a dance routine. The second part of the sessions allows students to practise what they have learnt and rehearse any routines for the final performance. Styles covered include street dance, modern jazz, contemporary and West End musical.

English Plus Drama*

For students with an interest in drama and a desire to improve their English through confidence building performances. Sessions take place with a teacher who will guide the students through a programme exploring various elements of acting, including improvisation, mime and role play. They will perform at the end of the course either a part of a well-known play or something they have written themselves.

English Plus Football*

For students who love football and want to play it every waking minute! Coaching sessions are led by qualified staff, and aim to improve each student’s technical skills and abilities. It also aims to build on their understanding of match tactics and playing systems. There are regular matches and a weekly showpiece game.

English Plus Intensive English*

Additional English lessons for those who really want to maximise their language learning during their stay in the UK. Students will build on their lessons through additional taught classes at a level appropriate to their achievement in the placement test. The lesson content will be a continuation of the UKL4 programmes as outlined in the accompanying Academic Summary (see section on “Academic Tuition”).

English Plus Life Skills*

For students aged 14-17 who want more from their summer school experience. The purpose is to develop students in a way that is going to be useful to them as they go on to become young adults. They will undertake seminars and workshops on topics such as “CV writing”, “interview skills”, “presentation skills”, “writing for academic purposes”, “projecting confidence, competence and credibility” etc. Elements of this will be incorporated into project work that will be presented at the end of the course.

*Students aged between 11 and 17 who are enrolled on Multi-Activity or English Plus courses will be divided by age for activities where numbers allow. Students can choose whether to enrol on the Multi-Activity or an English Plus course.

**These programmes vary at each centre. A minimum of 10 students applies to each programme and each student will be asked to select a 1st and 2nd option before arrival which they will join for the duration for their stay. Students who do not choose in advance (deadline 31st May) will join the standard English Plus Multi-Activity.

***Students under the age of 11 will automatically be enrolled on our English plus multi-activity programme



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Cheltenham, Dean Close School Sample Programme Summer 2022

Week 1	Thursday		Friday		Saturday		Sunday		Monday		Tuesday		Wednesday	
	AM	PM	AM	PM	AM	PM	AM	PM	AM	PM	AM	PM	AM	PM
	English Test	Multi-Activity or Chosen Programme	English Lessons	Cheltenham Orientation Tour	English Lessons	Multi-Activity or Chosen Programme	Oxford and Christ Church		English Lessons	English Lessons	Gloucester and Gloucester Cathedral	English Lessons	Multi-Activity or Chosen Programme	English Lessons
Week 2	Thursday		Friday		Saturday		Sunday		Monday		Tuesday		Wednesday	
	AM	PM	AM	PM	AM	PM	AM	PM	AM	PM	AM	PM	AM	PM
	The Wilson - Cheltenham Art Gallery & Museum	English Lessons	Multi-Activity or Chosen Programme	English Lessons	Stratford Upon Avon and Shakespeare’s Houses		Free time, Activites or Optional Excursion		English Lessons	Multi-Activity or Chosen Programme	English Lessons	The Cotswolds: Sudeley Gardens and Castle	Depart	

Please note: This is a sample programme and may be subject to change.

It may also be necessary to operate a zig zag programme of morning / afternoon lessons.

A full evening programme will be included. Activities could include Speed Dating, Paparazzi, Trashion Show, Disco and Quiz Night.

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PROGRAMME

A typical day for students:

08:00 – 09:00 – Breakfast

09:00 – 10:00 – Lesson 1

10:00 – 10:15 – Break

10:15 – 11:15 – Lesson 2

11:15 – 11:30 – Break

11:30 – 12:30 – Lesson 3

12:30 – 13:30 – Lunch

14:00 – 17:30 – Afternoon Activities

18:30 – 19:30 – Dinner

20:00 – 22:00 – Evening Activities

22:00 – Bedtime!

FACILITIES AND USE

Sports facilities on site

- Sports hall
- Heated indoor swimming Pool
- Tennis courts
- Marked grass football pitches including goals

Drama and dance lessons will be held in the main hall. Sports available at this centre can include - football, handball, basketball, rounders, volleyball, cricket, lacrosse, table tennis, tag rugby, indoor hockey, badminton & tennis.

Evening Entertainment

The UK Language Courses staff plan fantastic activities to make sure the students enjoy their evenings. For example: discos, quizzes, fashion shows, blind date, sports tournaments etc. We ask Group Leaders to encourage students to participate as much as possible and to communicate any special ideas or requests from students.

Here are a few brief descriptions of just some of our activities for students to join in on:

Around the World

Consists of a number of different stations based on activities from different countries. One staff member will be placed at each activity station. They will each represent a country and have to create an activity related to that country (for example: New Zealand – The Haka). Students will be divided into groups and given a time for each station. Students will visit each station.

Oscars Night

Involves students watching a number of scenes from selected films. They will have the chance to re-enact a famous selected scene. Creating their own script, which must be in English and costumes (out of various given equipment). Scenes will be shown on a big screen for everyone to watch. Awards will be given by UKLC staff for the best reproduction.

Speed Dating

Enables students from mixed nationalities to socialise and get to know each other whilst improving their spoken English. Students will have a short period of time to have a conversation on their interests, hobbies etc. Once the given time finishes they will move to another student and begin the same process again.

Talent Show

Gives students the opportunity to perform talents such as singing, dancing and acting in front of the whole centre! Sign-up sheets will be available in the centre a few days before the event. There will be judges who will score the performances and give positive feedback to each student who performs on the evening.

We are Covid Secure

Our job is always to keep our students safe. Alongside everything that we usually have in place to do this, we have now added in some new elements that will help us minimise the risk of Covid-19. Please refer to our We are Covid secure document which highlights the measures we have put in place. In addition, you can read our comprehensive policies and procedures in OSH (Operations and Safeguarding Handbook). These can be found on our website (www.uklanguagecourses.com/agent-area). This will continue to be updated regularly in line with government guidance.

The UKLC team look forward to welcoming you to Dean Close School in summer 2023!

